



YOUTH CAN EARN AND LEARN WITH PATHWAYS TO CAREERS

FACT SHEET FOR PARTICIPATING WORKSITES

What organizations may serve as a worksite for the Pathways to Careers Work Experience Program?

Non-profit, for-profit and public sector organizations with offices located in the cities of Long Beach, Torrance, Signal Hill, and Lomita may serve as a worksite for the Program.

What is the cost to participate and who will provide insurance?

There is no cost to participate as a worksite. This is a paid employment program for youth in which the Youth Opportunity Center will coordinate payroll and provide worker's compensation insurance.

Why should my agency participate?

- Creates a candidate pool for future hiring
- Enhances functions of your organization by providing extra "peoplepower"
- Creates a way for employees to "give back" to the community
- Strengthens relationships with youth in the community

What is the time period for the Pathways to Careers Program and how many hours do youth work?

Youth are expected to begin their assignment with participating worksites the week of February 9, 2009 and work until May 29, 2009. Youth may work up to a maximum of 140 hours at the worksite. On average, youth will work 8 hours per week. However their actual schedule and number of hours worked per week will be determined by the participating youth and worksite.

How will I know if I am getting a qualified youth worker?

Youth in the Program range from 14 to 21 years of age and will have participated in a program orientation and work-readiness training prior to being placed at a work site.

Will youth receive job coaching while assigned to my organization?

Yes, youth will be provided job coaching by Youth Opportunity Center staff. However, participating worksites are also asked to provide job coaching to youth as needed and in support of the youth's work experience.

How will the youth benefit from the Program?

- Provides work experience and strengthens background in areas of interest
- Creates a springboard to academic or career choices
- Provides a "real life" experience with a short term commitment
- Provides potential work-related references and future work opportunities

In what type of positions may youth work?

Youth may work in a variety of positions with participating businesses. For example, youth may assist with clerical duties, provide customer service, help with filing and data entry, serve as receptionists, conduct research on line, make phone inquiries or follow-up with customers, and assist with special projects. The goal would be to provide youth work experience within an industry of interest to the youth, while at the same time exposing youth to the various career opportunities that exists within that industry and the opportunity to be mentored by industry professionals.

How do I become a participating worksite for the Program?

Complete the Request Form and e-mail to Kristen_Major@longbeach.gov or fax to 562.570.4744.

How can I obtain more information on the Program?

For further information please contact Kristen Major at 562.570.4733, or at the above e-mail address, or Lucius Martin at 562.570.4735 or at Lucius_Martin@longbeach.gov.



ADMINISTERED BY:

